

**New School High Board of Directors Meeting  
Virtual Monthly Meeting Minutes**

**Date:** Wednesday, September 15, 2021

**Time:** 6:30 pm

**Location:** Zoom Meeting ID 915 4428 7033 Passcode Fx8ddE

**1. Call to Order and Roll Call**

The meeting was called to order by Nic at 6:33 pm.

Present: Sam Barresi, Nic Cooper, Carolyn King, Joanne Lamar, Rick McCoy, Briana Sprague  
Absent: None

Public: Jessica Owulette (Parent of NSH Student)

School Leader: Isaac (Ike) London

Recorder: Wendi Felgner

**2. Public Comment**

None

**3. Approval of Agenda**

Sam moved to approve the September 15, 2021 agenda. Carolyn seconded. The agenda for the September virtual meeting was approved.

Roll Call Vote   Ayes: Briana, Rick, Joanne, Carolyn, Nic, Sam  
                      Nays: None

**4. Consent Agenda**

Rick moved to accept the consent agenda including the August 18, 2021 meeting minutes. Carolyn seconded. The August 18, 2021 meeting minutes were approved.

Roll Call Vote   Ayes: Briana, Rick, Joanne, Carolyn, Nic, Sam  
                      Nays: None

**5. Correspondence**

Two August 23, 2021 messages from Nic Cooper, Board President, are inserted in the board record (located in the school office).

**6. Committee Reports**

None.

The ad-hoc School Administration Committee was suspended.

**7. Treasurer's Report**

Briana reminded everyone this is the period of time when state revenue does not come in but expenses continue. She mentioned the equity reported on the Balance Sheet; listed the \$25,796 expenses; and explained the August expenses.

Briana and Sam went to CFCU to update the account signers.

Rick moved to receive the Treasurer's Report. Carolyn seconded the motion. The Treasurer's Report was received.

Roll Call Vote Ayes: Sam, Nic, Carolyn, Joanne, Rick, Briana  
Nays: None

## **8. Action Items**

### **A. Old Business**

None

### **B. New Business**

#### **a. Approval of 2021-22 Amended Board Meeting Schedule**

Sam asked if today's meeting was a special meeting. Wendi responded this meeting was a rescheduled regular meeting rather than a special meeting. A notice for rescheduled regular meeting was posted earlier this week more than eighteen hours in advance of the meeting. The amended schedule only changed the September 2021 meeting date.

Sam moved to approve the 2021-22 Amended Board Meeting Schedule. Rick seconded. The amended 2021-22 board meeting schedule was approved.

Roll Call Vote Ayes: Briana, Rick, Joanne, Carolyn, Nic, Sam  
Nays: None

#### **b. Budget Amendment Discussion**

Briana introduced the amendment. In the spring the Board sets an initial budget with projections or estimates. This fall amendment adjusts student enrollment. The amendment presents income for 50 students and related expenses. Briana explained income and expenses by line.

Nic inquired about a stipend for the teacher work week supervision. Briana will seek information about special education pupil support services. In this amendment Briana removed discretionary spending.

Sam asked about the total cost allocation for an administration role. He suggested there be a discussion with the landlord about the rent and building utilities. Wendi will request a zoom meeting with the landlord. Sam wondered if there were unused services with the enrollment service and potentially a potential refund request. Rick recapped the past discussion and decision to engage the service. Briana showed the service's dashboard with NSH data (cost per lead & cost per acquisition).

Jessica (Parent) asked about the opportunity with a specific radio station. Isaac said radio and tv ads could build enrollment. He shared a \$8,000 cost for production and airing of a tv ad. There is a fifteen foot feather flag with the school's name. Wendi will inquire about temporary covering for the landlord's ground sign. Rick asked about off-site events and clearly stating public school (not religiously affiliated). Isaac is willing to attend public events and contact prospective parents.

Nic recommended there be an agreement or contract for services and compensation for services provided. Sam suggested a gift. Briana calculated a dollar amount for a week's compensation.

Briana moved Cynthia Burnstein be compensated \$1,000 for her August time. Rick seconded. Sam suggested the compensation be allocated to professional development supervision. The compensation to Cynthia Burnstein for one week's supervision of Teacher work and professional development was approved.

Roll Call Vote Ayes: Sam, Nic, Carolyn, Joanne, Rick, Briana  
Nays: None

Nic asked about the origination of the New School High name. Carolyn and Sam gave information. Sam offered it may not have meaning for parents similar to the teacher-led descriptor. Ike offered a word be inserted in order to add meaning and describe the program. Jessica shared her experience with the name and other parents.

Jessica exited the zoom video at 8:03 pm.

## **9. Business / Management Report**

### **A. Staffing**

*September 15, 2021 virtual board meeting minutes*

*New School High*

Ike has an interview with a Guidance Counselor candidate. The candidate is highly recommended. A Physical Education Teacher is being sought. There is an Indeed posting for a part-time position. Sam asked that full-time equivalent (FTE) be defined. Joanne suggested postings be made at EMU. Brianna explained Handshake's process for connecting with candidates. She did not receive Spanish and PE candidates in Handshake.

A new student started. Ike will be communicating about three additional students (families).

#### **B. Marketing**

Ike has students creating videos and taking pictures for posting online. Briana requested descriptions of student activities (shown in the pictures) for social media postings.

Student morale has been great.

#### **10. Extended Public Comment**

None


#### **11. Comments from the Board**

- a. Nic will be attending Malverne Winborne's retirement party. Briana may attend.
- b. Nic will follow up with a potential Spanish Teacher.
- c. Rick complimented Ike. Joanne agreed.
- d. Confirmation of the next board meeting date and time - Wednesday, October 20, 2021 6:30 pm

#### **12. Adjournment**

Rick moved to adjourn the meeting. Joanne seconded. The meeting adjourned at 8:25 pm.

Minutes Certification:

  
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Wendi Felgner, Recorder  
September 15, 2021

Approved by New School High Board of Directors



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Carolyn King, Secretary

Date: