

**New School High Board of Directors Meeting
Rescheduled Monthly Meeting Minutes**

Date: Wednesday, September 7, 2022

Time: 6:30 pm

Location: 46250 Ann Arbor Rd. Plymouth MI 48170

1. Call to Order and Roll Call

The meeting was called to order by Briana at 6:36 pm.

Present: Sam Barresi, Rick McCoy, Briana Sprague

Absent: Nic Cooper

Public: None

EMU Representatives: Alan Carter, Jolia Hill

School Leader: Tracy Lynn

Recorder: Wendi Felgner

2. Public Comment

None

3. Approval of Agenda

Rick moved to approve the agenda. Briana seconded. The September 7 meeting agenda was approved.

4. Consent Agenda

Briana motioned to approve the July 27, 2022 monthly meeting minutes. Sam seconded. The July 27 monthly meeting minutes were approved.

5. Correspondence

None

6. Committee Reports

None

7. Treasurer's Report

Sam stated the assets and liabilities; stated net income for July; requested a detailed budget vs actual report; and mentioned the expense by vendor report. He also described the budget amendment for discussion and the reduced fund balance in that amendment.

Rick motioned to receive the Treasurer's Report. Briana seconded. The Treasurer's Report was received.

8. Action Items

A. Old Business

1. Bank of Ann Arbor Loan

Sam acknowledged the loan documents received from Clark Hill and summarized the payment flexibility offered by Bank of Ann Arbor. The loan should be paid by June 30, 2023. Sam said a guarantor was not required for this loan. A motion was not needed as the Board resolved the loan in the July 27, 2022 meeting.

B. New Business

1. Budget Adjustments - Amendment Discussion

Sam would like to review the budget vs actual detail report. Briana explained changes in the amendment. Tracy has updated dual enrollment tuition, virtual course fees and speech services costs. Briana suggested

the amendment would be approved after the October count day and before winter break. A subcommittee will meet about the amendment.

9. Business Management Report

A. School Leader Report

Tracy reported the first day of school went well and it was uneventful. Students are enthusiastic about fencing. There is a Club who will be delivering an after school activity for a fee paid by parents. A Teacher is cleaning the space for an hourly rate.

Enrollment is 54 students. There was a budget (overview) meeting in August. Two Teachers are generating enrollment ideas. Staff meetings include student enrollment as a recurring item. Sam suggested a count day lunch for students and incentives for enrollment referrals. Briana or Tracy will seek donors.

Tracy plans to complete the Act 18 application to Wayne RESA. Virtual social work and in-person occupational therapy services for students with IEP will start on September 19. Speech services from a third provider will start on September 26.

10. Extended Public Comment

Jolia introduced Alan Carter. Dr. Carter is a former Teacher and Principal. He will be the Assistant Director at the EMU Charter Schools Office. EMU will hold a training session for board members on October 4, 2022. A recording will be available. Briana asked for a board membership application for the two prospective members. Alan told Tracy is on point with special education. He will hold quarterly meetings for School Leaders for collaboration, legal updates and development.

11. Comments from the Board

- a. Sam requested an update on the summer building use and response from the Church contact person. Tracy did not have information. Sam will reach out to the church contact.
- b. Next monthly board meeting date and time - Wednesday, September 28, 2022 6:00 pm

12. Adjournment

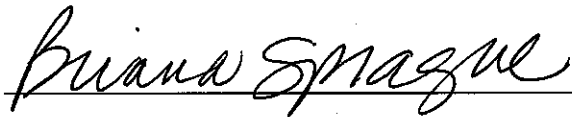
Rick motioned to adjourn the meeting. Briana seconded. The meeting adjourned at 7:25 pm.

Minutes Certification:



Wendi Felgner, Recorder
September 7, 2022

Approved by New School High Board of Directors



Date: September 28, 2022