

**New School High Board of Directors Rescheduled Meeting  
Virtual Meeting Minutes**

**Date:** Wednesday, September 30, 2020

**Time:** 6:30 pm

**Location:** Zoom Meeting ID 859 0109 0527

**1. Call to Order and Roll Call**

The meeting was called to order by Nic at 6:31 pm.

Present: Sam Barresi, Carey Gary, Nic Cooper, Joanne Lamar, Carolyn King, Rick McCoy, Briana Sprague

Absent: None

Public: Paul Yeager (AccessPoint HR)

Administrator: Tracy Lynn (School Leader)

Recorder: Wendi Felgner

**2. Public Comment**

None

**3. Approval of Agenda**

Sam moved to approve the agenda. Joanne seconded the September 30, 2020 virtual meeting agenda.

Roll Call Vote      Ayes: Sam, Carey, Nic, Joanne, Carolyn, Rick, Briana

Nays: None

The agenda for the September 30, 2020 virtual meeting was approved.

**4. Consent Agenda**

Carey moved to accept the consent agenda including August 26, 2020 virtual meeting minutes. Rick seconded.

Roll Call Vote      Ayes: Sam, Carey, Nic, Joanne, Carolyn, Rick, Briana

Nays: None

The consent agenda was approved.

**5. Correspondence**

None

**6. Committee Reports**

None

**7. Treasurer's Report**

Briana communicated about cash flow and directed the Board look at the balance sheet as of August 31 then reviewed the financial reports. Rick moved to receive the report. Joanne supported the motion.

Roll Call Vote      Ayes: Sam, Carey, Nic, Joanne, Carolyn, Rick, Briana

Nays: None

The report was received. Briana introduced the Financial Operations Manual procedures.

**8. Action Items**

**A. Old Business**

**a. Service transition 2021**

Nic introduced the item and Briana said there was no update.

**B. New Business**

**a. Resolution approving Extended Covid-19 Learning Plan ("ECLP")**

Tracy confirmed this plan is different than prior plans. Nic directed members to the resolution in the meeting packet.

Rick McCoy moved to approve the extended covid-19 learning plan. Joanne Lamar seconded.

Roll Call Vote Ayes: Sam, Carey, Nic, Joanne, Carolyn, Rick, Briana  
Nays: None

The Plan was approved.

**b. CFCU Card**

Briana introduced the card she obtained as a check signer from Community Credit Financial Union. Sam would like appropriate safeguards and limits to be in place. Briana will destroy the card once Tracy is added as a check signer.

**c. Reimbursement Procedures / Safeguards**

No discussion

**d. Designation of Academy Check Signers**

Joanne Lamar moved to add Tracy Lynn as an account signer. Carey seconded. Sam recommended checks signed by Tracy not exceed \$500 and/or reimburse her expense reports.

Roll Call Vote Ayes: Sam, Carey, Nic, Joanne, Carolyn, Rick, Briana  
Nays: None

**9. Business / Management Report**

**a. HR Report**

Paul Yeager (Senior Business Partner) is now the contact for all AccessPoint HR charter school clients across Michigan.

**b. School Leader's Report**

Tracy reviewed her September 20-21 School Leader Topics. Tracy shared September's 95% attendance (rate) for in-person learning students and the 86% attendance (rate) for distance learning students.

**10. Extended Public Comment**

None

**11. Comments from the Board**

- a. There were several positive comments about the September 25, 2020 graduation for the 2020 graduates.
- b. Briana inquired about the leadership transition. The school address & responsible person with the IRS was changed recently.
- c. Confirmation of the next board meeting date and time - Wednesday, October 28, 2020 6:30 pm

**12. Adjournment**

Sam moved to adjourn the meeting. Rick seconded.

Roll Call Vote Ayes: Sam, Carey, Nic, Joanne, Carolyn, Rick, Briana  
Nays: None

The meeting adjourned at 7:19 pm.

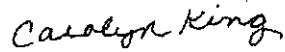
Minutes Certification:



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Wendi Felgner, Recorder  
September 30, 2020

Approved by New School High Board of Directors



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Carolyn King, Secretary  
Date: 10/28/2020