

**New School High Board of Directors Meeting
Virtual Meeting Minutes**

Date: Wednesday, November 18, 2020

Time: 6:30 pm

Location: Zoom Meeting ID 426 724 4221

1. Call to Order and Roll Call

The meeting was called to order by Nic at 6:33 pm.

Present: Sam Barresi, Carey Gary, Nic Cooper, Carolyn King, Joanne Lamar, Briana Sprague

Absent: Rick McCoy

Public: None

Administrator: Tracy Lynn (School Leader)

Recorder: Wendi Felgner

2. Public Comment

None

3. Approval of Agenda

Carolyn moved to approve the agenda. Carey seconded the November 18, 2020 virtual meeting agenda.

Roll Call Vote Ayes: Sam, Carey, Nic, Joanne, Briana

Nays: None

The agenda for the November 18, 2020 virtual meeting was approved.

4. Consent Agenda

Joanne moved to accept the consent agenda including October 28, 2020 virtual meeting minutes and November 5, 2020 virtual special meeting minutes. Briana seconded.

Roll Call Vote Ayes: Briana, Joanne, Nic, Carey, Carolyn, Sam

Nays: None

The consent agenda was approved.

5. Correspondence

None

6. Committee Reports

None

7. Treasurer's Report

Briana said the October balance sheet looks good with the cash accounts. October's negative net income was not as severe as September. The October expenses were typical. Use of the School Leader's card will have the same documentation as other expenses. Briana informed the Board HR's January 1 payday is a banking holiday so staff can be paid before or after the holiday. Joanne moved to receive the report. Carey supported the motion.

Roll Call Vote Ayes: Briana, Joanne, Nic, Carey, Carolyn, Sam

Nays: None

The report was received.

8. Action Items

A. Old Business

a. Chromebook purchase update

Sam requested an update recognizing NSH could be in virtual learning for a period. Tracy will request an estimated shipment date from the vendor.

b. Disposal of current Chromebooks

Sam suggested current devices be saved as back-up devices. Sam offered the contributions gained be allocated to future technology purchases. There may be buy-back options with vendors.

B. New Business

a. Extended COVID-19 Learning Plan reconfirmation

Tracy implemented the Plan, held zoom meetings with students and parents, and distributed Chromebooks to students. Tracy reviewed the September, October and November weekly 2-way interaction rates.

Sam exited the meeting at 6:55 pm.

Briana moved to approve the Plan and Interaction rates. Joanne seconded the approval.

Roll Call Vote Ayes: Briana, Joanne, Nic, Carolyn, Carey
Nays: None

b. Budget amendment discussion

Briana reviewed local, state and federal revenue. The amendment projects more total revenue than the initial budget. Briana stated changes by department (accounting function). Tracy provided information about pupil support services. Briana requested service expenditure updates as the board aims to prevent an audit finding in 2020-21. Tracy provided an update on the office manager position.

Sam returned to the meeting at 7:32 pm.

The amendment projects a negative net income that is an improvement from the initial budget. Sam offered it is a slippery slope to use fund balance year after year. He also suggested the economy and the current covid shutdown could affect the state budget (school revenue).

c. Board email address

Tracy created a board email address. Nic has the password. Briana said she wants incoming email messages forwarded to all board members. She reminded the board of using this email address for board correspondence.

d. Budget for instructional materials

Sam would like to budget funds for Teacher-selected materials. This may be more realistic in 2020-21.

e. Resolution re. Open Meetings Act

Nic introduced the resolution provided by the National Charter Schools Institute. Briana motioned to approve the Resolution regarding the Open Meetings Act. Joanne seconded.

Roll Call Vote Ayes: Sam, Carey, Carolyn, Joanne, Nic, Briana
Nays: None

The resolution was approved.

9. Business / Management Report

a. School Leader's Report

Tracy summarized the transition for in-person learning students to distant learning as of today. Sam asked if future professional development will assess or evaluate virtual learning's effectiveness. Tracy reported on the last professional development day and Teachers' engagement.

Nic recalled the upcoming Strategic Planning discussion.

Carey asked how students responded to the virtual learning transition. Tracy said students were sad. Joanne recognized students like to socialize.

Extended Public Comment

None

10. Comments from the Board

- a. Confirmation of the next board meeting date and time - Wednesday, December 16, 2020
6:30 pm

11. Adjournment

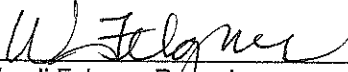
Sam moved to adjourn the meeting. Joanne seconded.

Roll Call Vote Ayes: Briana, Joanne, Carolyn, Carey, Nic, Sam

Nays: None

The meeting adjourned at 8:00 pm.

Minutes Certification:



Wendi Felgner, Recorder
November 18, 2020

Approved by New School High Board of Directors



Carolyn King, Secretary
Date: 12/16/2020