

**New School High Board of Directors Meeting
Monthly Meeting Minutes**

Date: Wednesday, March 16, 2022

Time: 6:30 pm

Location: 46250 Ann Arbor Rd. Plymouth MI 48170

1. Call to Order and Roll Call

The meeting was called to order by Rick at 6:37 pm.

Present: Sam Barresi, Joanne Lamar, Rick McCoy, Briana Sprague

Absent: Nic Cooper, Carolyn King

Public: Teredo Pouncy (EMU)

School Leader: Tracy Lynn

Recorder: Wendi Felgner

2. Public Comment

None

3. Approval of Agenda

Joanne motioned to approve the March 16, 2022 meeting agenda. Sam seconded. The March 16 meeting agenda was approved.

4. Consent Agenda

Joanne motioned to approve the January 19, 2022 meeting minutes. Briana seconded. The January 19, 2022 meeting minutes were approved. Joanne motioned to approve the February 16, 2022 meeting minutes. Briana seconded. The February 16, 2022 meeting minutes were approved.

5. Correspondence

None

6. Committee Reports

None

7. Treasurer's Report

Briana said there is sufficient cash in the school's accounts. She requested the Board receive the Treasurer's Report then reviewed the end of March bill payments (checks). She stated the check amounts, vendor names and expense descriptions to inform the Board.

Joanne motioned to receive the Treasurer's Report including the January and February 2022 financial reports. Sam seconded. The Treasurer's Report was received.

8. Action Items

A. Old Business

None

B. New Business

1. 2022-23 Budget Preparation Timeline

Briana reviewed the details on the Annual Budget Preparation Timeline for the Budget Year 2022-23. Sam moved to adopt the presented, annual budget preparation timeline for budget year 2022-23. Joanne seconded. The budget preparation timeline was approved.

2. Budget Amendment 2 Discussion

Briana introduced amendment 2 in the meeting packet and adjusted expenses. The federal revenue was clarified for Teredo. Board members agreed a budget amendment 2 should be available for approval in the April 20, 2022 monthly meeting. Briana encouraged a summer fundraiser and the distribution of the donation request letter to NSH community members.

3. Student Academic Audit

Sam recommended student credits towards graduation be reviewed. He encouraged "credits towards graduation" notices be distributed to parents at the end of each semester. Sam suggested there may be positive messaging about transfer students' progress at NSH. Sam recommended the audit include an analysis of courses taken, students' grades and future course offerings. Briana asked about students' performance in virtual courses.

4. Board Member Candidate(s)

Rick asked about candidates. Sam suggested at least two current members be involved in future conversations.

9. Business Management Report

A. School Leader Report

Tracy announced Wes Graff (Plymouth Chamber of Commerce) will speak at graduation. Tracy has interviews with prospective Languages Teachers. She is working on the 2022-23 schedule and will be evaluating instructional programming. Eight parents attended the last Parent Advisory (on zoom) about standardized testing.

10. Extended Public Comment

None

11. Comments from the Board

- a. Briana reported her effort advertising the April Educational Vision Night. She will share the positive (parent) feedback with Teredo by email. Briana appreciated Rick's introduction to Anton and Anton's marketing resources. Board members suggested there be an article in The Rock.

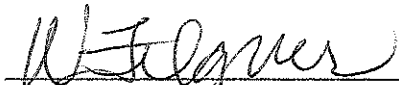
Teredo shared her banking, auditing and accounting experience. She and Jolia will be present and are interested in NSH's growth.

- b. Sam thanked Wendi for the Budget vs Actual detail in the packet. It will be helpful for the amendment and 22-23 initial budget.
- c. Educational Vision Night - Thursday, April 7 6:30 pm - 8:00 pm
- d. Next monthly board meeting date and time - Wednesday, April 20, 2022 6:30 pm

12. Adjournment

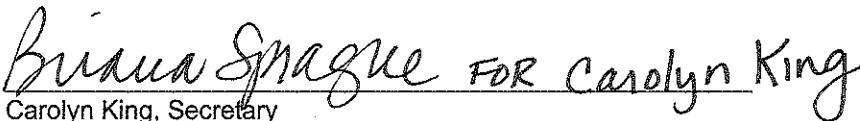
Sam motioned to adjourn the meeting. Joanne seconded. The meeting adjourned at 7:57 pm.

Minutes Certification:



Wendi Felgner, Recorder
March 16, 2022

Approved by New School High Board of Directors



Carolyn King, Secretary

Date:

March 16, 2022 board meeting minutes

New School High