

**New School High Board of Directors Meeting  
Virtual Budget Hearing & Monthly Meeting Minutes**

**Date:** Wednesday, June 16, 2021

**Time:** 6:30 pm

**Location:** Zoom Meeting ID 957 4195 0472 Passcode: 3sq6fn

**1. Call to Order and Roll Call**

The meeting was called to order by Nic at 7:34 pm.

Present: Sam Barresi, Nic Cooper, Carey Gary, Rick McCoy, Briana Sprague

Absent: Carolyn King, Joanne Lamar

Public: Malverne Winborne (EMU)

Administrator: Tracy Lynn (School Leader)

Recorder: Wendi Felgner

**2. Public Comment**

None

**3. Approval of Agenda**

Sam moved to amend the June 16 budget hearing - virtual meeting agenda to include Schola Update prior to the organizational meeting business items. Rick seconded the amended agenda.

Roll Call Vote      Ayes: Sam, Nic, Carey, Rick, Briana

                            Nays: None

The agenda for the June 16 virtual meeting was approved.

**4. Consent Agenda**

Carey moved to accept the consent agenda including the May 26, 2021 virtual meeting minutes. Rick seconded.

Roll Call Vote      Ayes: Sam, Nic, Carey, Rick, Briana

                            Nays: None

The consent agenda was approved.

**5. Correspondence**

None

**6. Suspend Virtual Monthly Meeting**

Rick moved to suspend the virtual meeting. Sam seconded the motion.

Roll Call Vote      Ayes: Briana, Rick, Carey, Nic, Sam

                            Nays: None

**7. Budget Hearing - 2021-22 Initial Budget**

Sam moved to open the budget hearing. Rick seconded.

Roll Call Vote      Ayes: Sam, Nic, Carey, Rick, Briana

                            Nays: None

Briana introduced the budget at this year's per pupil allowance for 75 students. Briana clarified part-time teacher positions. The proposed budget includes \$20,000 funding for office manager wages and associated costs.

Nic asked about the enrollment service. Rick favors increasing school administration advertising to \$15,000. Sam said instructional, special education and guidance staff should contact prospective parents. Rick offered current parents should contact potential parents for recruitment and also retention. Exit interviews were

suggested by Sam. Tracy said a current parent called interested parents in November 2020. She said five of seven new students were referred by NSH contacts. Tracy hopes to develop in-person events over the summer. Briana said NSH has a resource issue. Nic recommended a problem-solving approach be presented to staff, in order to develop specific strategies. Sam said students are the lifeline for NSH and offered talking points be provided to parent - staff - board member callers. Carey suggested there be a staff incentive for student enrollment. Malverne said this is an intersection of education and marketing with a need to recruit among schools, staff training for calling and readiness for rejection. Briana favored using the fund balance to pay for marketing and lead generation. Nic confirmed the advertising expense budget at \$15,000. Briana would like to explore staff compensation for marketing effort. Briana explained the expense adjustments required for budgeting at 55 or 65 students.

Sam moved to close the budget hearing, Rick seconded the motion.

Roll Call Vote: Ayes: Briana, Rick, Carey, Nic, Sam  
Nays: None

#### **8. Reconvene Virtual Monthly Meeting**

Sam moved to open the virtual meeting. Carey seconded.

Roll Call Vote Ayes: Briana, Rick, Carey, Nic, Sam  
Nays: None

#### **9. Committee Reports**

None

#### **10. Treasurer's Report**

Briana presented the reports and confirmed the 2020-21 budget amendment 3 in the packet. There were no unexpected expenses in May.

Rick moved to receive the Treasurer's Report. Carey seconded the motion.

Roll Call Vote Ayes: Sam, Nic, Carey, Rick, Briana  
Nays: None

The June Treasurer's Report was received.

#### **11. Action Items**

##### **1. Old Business**

##### **a. 2021-22 Initial Budget**

The initial budget with negative net income of -\$362 was approved. Admin wages, associated wages and advertising expenses will be corrected in the budget detail.

Rick moved to approve the budget (with corrections). Carey seconded the motion.

Roll Call Vote Ayes: Sam, Nic, Carey, Rick, Briana  
Nays: None

The 2021-22 initial budget was approved.

##### **b. 2020-21 Budget Amendment 3**

There was no discussion.

Carey moved to approve the budget amendment. Rick seconded the motion.

Roll Call Vote Ayes: Sam, Nic, Carey, Rick, Briana  
Nays: None

The 2020-21 budget amendment 3 was approved.

##### **2. New Business**

##### **a. Extended COVID-19 Learning Plan Board Reconfirmation**

Tracy said there were no changes to the Plan.

Rick moved to reconfirm the plan. Carey seconded the motion.

Roll Call Vote Ayes: Sam, Nic, Carey, Rick, Briana

Nays: None  
The Extended COVID-19 Learning Plan was reconfirmed.

**b. Extended COVID-19 Learning Plan June Reconfirmation**

Tracy shared the June Reconfirmation.

Rick moved to approve the June reconfirmation. Sam seconded the motion.

Roll Call Vote Ayes: Briana, Rick, Carey, Nic, Sam, Nic

Nays: None

The Extended COVID-19 Learning Plan June Reconfirmation was approved.

**c. 2021-22 Contracted Services Approval**

Tracy presented the Detroit Institute for Children agreement.

Briana moved to approve the Detroit Institute for Children services agreement. Carey seconded the motion.

Roll Call Vote Ayes: Sam, Nic, Carey, Rick, Briana

Nays: None

The 2021-22 Detroit Institute for Children agreement was approved.

**12. Business / Management Report**

**A. School Leader's Report**

Tracy reminded board members of tomorrow's Graduation. Business items and discussion in this meeting addressed updates from Tracy.

**13. Extended Public Comment**

None

**14. Comments from the Board**

- a. Rick will not attend Graduation since he will be in northern Michigan.
- b. Carey's last meeting as a board member will be in July.
- c. Confirmation of the next board meeting date and time - Wednesday, July 21, 2021 6:30 pm

**15. Adjournment**

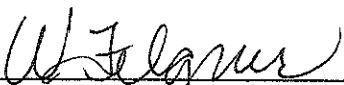
Sam moved to adjourn. Carey seconded the motion.

Roll Call Vote Ayes: Sam, Nic, Carey, Rick, Briana

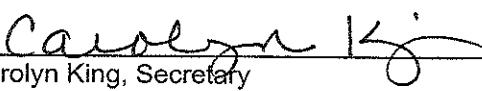
Nays: None.

The meeting adjourned at 9:00 pm.

Minutes Certification:

  
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Wendi Felgner, Recorder  
June 16, 2021

Approved by New School High Board of Directors

  
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Carolyn King, Secretary  
Date: