

**New School High Board of Directors Meeting  
Virtual Meeting Minutes**

**Date:** Wednesday, January 27, 2021

**Time:** 6:30 pm

**Location:** Zoom Meeting ID 426 724 4221

**1. Call to Order and Roll Call**

The meeting was called to order by Nic at 6:33 pm.

Present: Sam Barresi, Carey Gary, Nic Cooper, Joanne Lamar, Rick McCoy, Briana Sprague

Absent: Carolyn King

Public: Jill Hannigan (AccessPoint HR), Malverne Winborne (EMU)

Administrator: Tracy Lynn (School Leader)

Recorder: Wendi Felgner

**2. Public Comment**

None

**3. Approval of Agenda**

Joanne moved to approve the agenda. Sam seconded the January 27, 2021 virtual meeting agenda.

Roll Call Vote     Ayes: Briana, Rick, Joanne, Nic, Carey, Sam

Nays: None

The agenda for the January 27, 2021 virtual meeting was approved.

**4. Consent Agenda**

Carey moved to accept the consent agenda including December 16, 2020 virtual meeting and January 19, 2021 special virtual meeting minutes. Rick seconded.

Roll Call Vote     Ayes: Sam, Carey, Nic, Joanne, Rick, Briana

Nays: None

The consent agenda was approved.

**5. Correspondence**

None

**6. Committee Reports**

None

**7. Treasurer's Report**

Briana introduced the December financial reports. Briana described the expenses reported in the Expense by Vendor Summary report.

Carey moved to receive the Treasurer's Report. Joanne seconded the motion.

Roll Call Vote     Ayes: Sam Carey, Nic, Joanne, Rick, Briana

Nays: None

The Treasurer's Report was received.

**8. Action Items**

**A. Old Business**

**1. Budget Discussion Update**

Briana summarized the \$5,395 projected net income in budget amendment 2. She projected amendment 2 will be presented for approval in the February board meeting.

Briana presented her access to the Community Financial Credit Union online site (shared screen). Briana receives an alert that notifies her when the checking account balance drops below \$20,000.

## **B. New Business**

### **1. Extended COVID-19 Learning Plan January 2021 Reconfirmation**

Tracy shared on screen and described the January 2021 reconfirmation. She identified lower two-way interaction rates after the winter break. Board members commented and Tracy said a few family situations impacted students.

Sam moved to approve the ECLP January Reconfirmation. Rick seconded.

Roll Call Vote Ayes: Briana, Rick, Joanne, Nic, Carey, Sam

Nays: None

The January 2021 Extended Covid-19 Learning Plan Reconfirmation was accepted.

Carolyn arrived into the meeting at 7:02 pm.

### **2. Board Policy Update**

Wendi introduced the board policies marked by Tracy and she. Pending policy numbers and titles will be distributed to members for their review prior to the February meeting. Joanne and Nic will review the pending policies.

### **3. 2019-20 Audit Response Approval**

Wendi introduced the response document submitted to MDE by Croskey Lanni.

Rick moved to approve the Audit Response. Sam seconded.

Roll Call Vote Ayes: Briana, Rick, Joanne, Nic, Carey, Sam, Carolyn

Nays: None

The 2019-20 Audit Response was approved for submission to EMU.

### **4. Board Email Update**

A legal opinion provided by Errol Goldman was reviewed by members. Malverne confirmed board members should have a school-assigned email. Briana will research closed captioning for zoom meetings. Tracy will check for the board member-assigned email addresses and communicate with members.

## **9. Business / Management Report**

### **a. School Leader's Report**

Tracy reported there would be 41 students with full retention. Current students or parents refer potential students. The in-person learning option attracts prospective parents, too. Tracy, Briana and Wendi had an enrollment outreach (marketing) meeting.

Tracy received an offer from a current parent to organize a stress-free fundraiser. Students are energetic about the bottle - can drive.

Nic stepped out of the meeting at 7:32 pm.

Tracy introduced a plan in case she is away from the building. She listed the areas included in the plan. She mentioned assigned tasks and Teachers. The plan will be shared with Teachers so they are aware.

Tracy anticipates her last work day prior to leave will be July 2. She is planning from that date. Tracy and HR have been talking. She estimates she will be off July 5 to July 23 then working remotely in August.

Nic returned to the meeting.

### **Extended Public Comment**

None

## **10. Comments from the Board**

- a. Sam thanked the Board for their work on the budget amendment and achieving a projected positive net income.

- b. Sam thanked Jill for attending the board meeting and for taking a more active role than in prior years. Jill said the Board is doing a wonderful job.
- c. Confirmation of the next board meeting date and time - Wednesday, February 24, 2021  
6:30 pm

Malverne shared the professional background of the late Mr. Kirk (past EMU Associate). He has been visiting his schools and asked about # of feet for social distancing. He also mentioned air filtration (ventilation). He asked about student food insecurity and staff social-emotional status. Board members received masks from EMU CSO. He appreciated board members' work and offered his support.

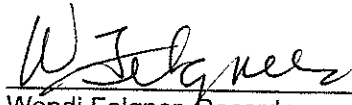
**11. Adjournment**

Rick moved to adjourn the meeting. Carey seconded.

Roll Call Vote   Ayes: Sam, Carey, Nic, Carolyn, Joanne, Rick, Briana  
                          Nays: None

The meeting adjourned at 7:53 pm.

Minutes Certification:



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Wendi Felgner, Recorder  
January 27, 2021

Approved by New School High Board of Directors



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Carolyn King, Secretary  
Date: February 24, 2021